



**Galiano
Conservancy**
ASSOCIATION

10825 Porlier Pass Road
Galiano Island, BC, V0N 1P0
(250) 539-2424
hiring@galianoconservancy.ca

Employment Opportunity

Position Title: CONSERVATION COORDINATOR

Hours: 30-35hrs /week

Starting Wage: \$30-34+/hr + 4% vac.

Start Date: January 5, 2025 (Nov-Mar negotiable)

Duration: Ongoing / Permanent

Position Summary:

Reporting to the Executive Director (ED), the Conservation Coordinator (CC) oversees land stewardship, environmental monitoring, and climate adaptation activities for the Galiano Conservancy Association (GCA). Responsibilities include mapping, ecological surveys, covenant monitoring, Species at Risk detection, grant writing, public outreach and education, and restoration work. The CC will collaborate closely with the GCA's Restoration Coordinator to manage the land-based work of a dynamic conservation organization, and have knowledge of and familiarity with the GCA's diverse conservation, education, restoration, sustainable food production, and climate action programs through direct participation in all activities from time to time, as well as by assisting with the grant applications that fund them.

Principal Duties and Responsibilities:

- Land stewardship activities, including introduced species management and trail maintenance
- Detailed mapping using Trimble GPS and ArcGIS Pro
- Covenant monitoring, compliance, and outreach to neighbouring landowners
- Participates in annual applications and reporting to major funders, and assists with other grant applications, specifically those funding core conservation, restoration, and climate adaptation
- Works alongside the Restoration Coordinator to advance restoration priorities across properties
- Oversees terrestrial and marine Species at Risk (SAR) monitoring and programs
- Helps to oversee the work of seasonal technicians, volunteers, and interns
- Participates in land management planning and
- Participates in strengthening relationships with partner Indigenous peoples in the Salish Sea
- Represents the GCA at public events when called upon

Additional Duties and Responsibilities (as time allows):

- Creates articles and social media posts, and contributes to the creation of interpretive signage
- Maintains the GCA's database of geospatial information
- Assists visitors to the GCA's office with information, sales, and memberships
- Assists with planning of organizational events such as the annual Musical Walkalong for Learning and Annual General Meeting, as well as booths at island events and markets;
- Assists Executive Director and Development Coordinator with land acquisition projects



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Compensation, location, and start date:

This is desired to be a 4-5 day / week position (28-35 hrs). The CC position is based out of the GCA office building at the Millard Learning Centre on Galiano Island, BC. Starting wage is \$30-34+ per hour (plus 4% vacation pay), depending on qualifications, with an annual COLA increase in January, and automatic raises at 6 and 12 months and annually thereafter. Occasional weekend hours and/or extended work hours may be required. A shared-cost (50/50) extended health benefits plan is currently available. Preferred start date is January 5, 2025, or sooner, and no later than early March.

Minimum Qualifications

- Bachelor's degree in Biology, Forestry, Geography, Environmental Studies, or a related discipline; or demonstrably equivalent work and life experience
- Working knowledge of the Salish Sea's biodiversity, including key Species at Risk and vegetation of the Coastal Douglas-fir biogeoclimatic zone
- Fluency with use of GPS and mapping using ArcGIS Pro
- Relevant work experience within the fields of environmental conservation and restoration
- Experience working in a dynamic team environment on a range of diverse projects

Additional Preferred Qualifications

- R.P.Bio or R.B.Tech through the BC College of Applied Biology
- Experience working with Indigenous peoples and the general public in a rural area
- Experience with study design and data management
- Wilderness First Aid or equivalent
- Comfort and experience with climbing using ropes and harnesses
- Experience with public engagement and outreach
- Familiarity with the Southern Gulf Islands and Galiano Island
- Grant writing experience
- Commitment to conservation, climate action, and working in the non-profit world

Assets:

BIPOC applicants and applicants with a connection to Galiano Island will be given preference; please identify yourself in your cover letter if applicable. A background in Environmental Studies, Biology, Geography, Restoration of Natural Systems, Conservation, Forestry, Environmental Education, Agriculture, Horticulture, or another complimentary field is desirable. Direct experience in any of the skills mentioned for this position, particularly a demonstrated capacity for working in remote field conditions, is an asset.

To apply:

Please bundle your resume and cover letter outlining your interest and qualifications into a single PDF that includes your first and last name in the filename and send to hiring@galianoconservancy.ca. Applications will be considered as they are received. We thank all applicants for their interest, but only



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those selected for interviews will be contacted. Shortlisted candidates will typically be sent interview invitations within 2 weeks. The application window will remain open until the position is filled.

For more information:

Contact Chessi Miltner, GCA Executive Director at: executivedirector@galianoconservancy.ca, phone 250-539-2424, or visit our website: www.galianoconservancy.ca.

Accommodations: The successful candidate, if not already a resident of Galiano, is responsible for securing rental housing on Galiano Island. The Galiano Conservancy may be able to help identify rental housing opportunities through our local contacts.