

Hello teachers and teacher candidates!

We are excited to have you join us for our annual Teacher Pro-D Camp at the Millard Learning Centre on Galiano Island on August 14th to 16th, 2020.

This Teacher Pro-D Camp 2020 Participant Package lists instructions of what to bring, how to get here, COVID-19 protocols and includes a 2020 program itinerary.

Teacher Pro-D Camp Start & End Times

The Camp will begin on **Friday, August 14th at 12:30PM** and end on **Sunday, August 18th at ~3:15PM**.

Transportation

BC Ferries COVID-19 Protocols

Please review BC Ferries' COVID-19 Protocols prior to boarding your ferry
<https://www.bcferreries.com/about/projects/covid-19.html>

From Vancouver (Tsawwassen ferry terminal)

To get to Galiano, you will be travelling on the [Tsawwassen - Southern Gulf Islands ferry route](#) and getting off at Sturdies Bay on Galiano Island.

You will need to reserve your round-trip ferry at least 2-3 weeks in advance for vehicles and for foot passengers! Ferries fill up to 100% even for foot passengers in the summer.

To make a reservation: call 1-888-223-3779 or book online* here:

<https://www.bcferreries.com/bcftravelcentre>

**Note Foot passenger reservations cannot be made online*

We suggest taking the following Vancouver - Galiano ferries*:

Friday, August 14th 2020	Sunday August, 16th 2020
Departs Vancouver (Tsawwassen): 9:55AM	Departs Galiano (Sturdies Bay): 7:45PM
Arrives on Galiano (Sturdies Bay): 10:50AM	Arrives to Vancouver (Tsawwassen): 8:40PM
Additional stops or transfers: none	Additional stops or transfers: none
More Schedule Info Vancouver - Galiano	More Schedule Info Galiano - Vancouver

**Please note ferry schedules and procedures are subject to change due to COVID-19. Make sure to check your ferry times and reservations before you travel.*

From Victoria (Swartz Bay ferry terminal)

To get to Galiano, you will be travelling on the Swartz Bay - Southern Gulf Islands ferry route and getting off at Sturdies Bay on Galiano Island.

The ferry from Victoria cannot be reserved in advance. Please make sure to arrive at the terminal at least 1 hour from your sailing departure time to secure a spot.

We suggest taking the following Victoria - Galiano ferries*:

Friday, August 14th 2020	Sunday August, 16th 2020
Departs Victoria (Swartz Bay): 10:10AM	Departs Galiano (Sturdies Bay): 4:20 PM
Arrives on Galiano (Sturdies Bay): 11:45AM	Arrives to Victoria (Swartz Bay): 6:17PM
Additional stops or transfers: transfer at Mayne, get off 1st boat & load 2nd	Additional stops or transfers: stop at Mayne and Pender Islands no transfer
More Schedule Info Victoria - Galiano	More Schedule Info Galiano - Victoria

**Please note ferry schedules and procedures are subject to change due to COVID-19. Make sure to check your ferry times and reservations before you travel.*

Transportation on Galiano

We do not have public transportation on Galiano Island. Participants are responsible for getting themselves to the Millard Learning Centre and to other off-site workshop locations around Galiano.

If you are driving, its about a 20 minute drive from the ferry terminal to the Learning Centre. Carpool options may be available with other Teacher Pro-D Camp 2020 participants. If you are biking it is about 13km (~1.5 hour ride) of hilly terrain.

Directions to the Millard Learning Centre from Sturdies Bay

Galiano Conservancy Association Millard Learning Centre Address:

10825 Porlier Pass Road
Galiano Island BC
V0N 1P0

Find Us on Google Maps by searching "Galiano Conservancy Association" or by [clicking this link](#)

Directions from ferry (~20 minute drive)

1. Take Sturdies Bay Road (road connected to ferry dock) until you get to the traffic triangle just past the Hummingbird Pub. ~5 min drive
2. Take a right at the traffic triangle. This will connect you to Porlier Pass Road. 3. Stay on Porlier Pass Rd for ~15-20 mins.
3. Some important land-markers that will indicate you are close are the Gulf Islands Film School and McClure Road (both on right hand side of road). The Millard Learning Centre is approximately 500 meters from McClure road on the left hand side
4. At the entrance of the property there is a carved wooden sign that says "Galiano Conservancy Association Millard Learning Centre" and our blue EV- charging station sign.
5. Upon entering the property you will see our Program Centre (aka. the Conservancy office) with a blue roof. Take the left fork in the road (labelled classroom) and drive down to the classroom building. We will tell you where to unload and park your vehicle when you arrive :)

What to Bring

Required

- Non-medical face mask or face covering
- Hand-sanitizer or additional personal hygiene supplies to use in the field
- Clothing for rain or shine [waterproof & warm layers, shorts etc.]
- Sunscreen, sunglasses, bug spray
- Sturdy, closed toed shoes [hiking or running shoes]
- Water bottle [1-2L suggested]
- *Camping equipment [tent, sleeping mat, sleeping bag, headlamp etc.]
- Toiletries [toothbrush, toothpaste, etc]
- Medications [eg. Epi-pen, Advil, Lact-aid etc.]
- Shower supplies [eg. shampoo, soap, shower shoes, towel etc.]
- Notebook and pen/pencil
- Dishware and glassware**
 - 1 plate, 1 bowl, 1 set of fork/knife/spoons, 1 hot beverage glass/travel mug , 1 cold beverage glass/ water bottle etc.
- Various sized bags to contain items
 - Day bag for daytime activities (eg. a school backpack)

- Big Camping Bag for Overnight Gear (eg. a duffel bag or big hiking backpack)
- Food Bags/Containers that can be distinguished from others who are also storing food within the Classroom Kitchen (eg. Labelled stuff-sacks or cloth bags, tupperware etc)
- "Smelly Item" Bag - a storage bag for animal attractants (eg. non-perishable foods/beverages/scented toiletries etc.) and personal dishware/glassware that will be kept in the Classroom dining & learning space overnight

**Need camping equipment to rent? Please contact us.*

*** We do have all the dishware, cookware and glassware you need at the Learning Centre. However, due to COVID-19 we are seeking to minimize use of our communal dishware.*

Optional items

- Camera
- Sandals/ water shoes [for exploring rocky intertidal areas and if you are participating the kayaking activity in the afternoon on Saturday]
- *Additional food/ snacks [we will provide simple breakfast/ lunch/ dinner during your stay]
- *Additional beverages [Coffee, tea and water will be provided during your stay. Alcoholic beverages are permitted on site however must not be consumed during programming and always consumed responsibly.]
- Lesson plans/ curriculum content/ teaching resources to share with other teacher participants

** If you are purchasing any additional food/ beverages, please buy them prior to your arrival on Galiano*

The Millard Learning Centre

Most Teacher Pro-D Camp programming will occur at the [Millard Learning Centre](#) to the exception of the optional afternoon opt-in kayaking activity on Saturday, August 15th and Sunday, August 16th's activities at the Pebble Beach Nature Reserve.

The Campground

The campground is located approximately 50m from the turn-around loop and classroom building. The campground is semi-forested and has raised tent pads which fit up to 4-person sized tents comfortably.

The campground also has two outhouses, 4 picnic tables, a shade tent and a fire pit area.

The Classroom

The classroom building has a full kitchen [propane stove, fridge, sinks, cookware & dishes, tables etc.], dining & learning space, access to potable water, places to charge devices, wifi and a non-gendered bathroom with three flush toilets and two showers.

Parking

Please keep the turnaround loop clear as this is the primary access for emergency vehicles. You can unload your vehicle by the campground at the bottom of the hill. Overnight vehicle parking is located in front of our Program Centre at the top of the property.

Do you have an electric vehicle? We have two Level-2 electric vehicle charging stations by our office building. Charging is by donation. Please keep charging areas clear when they are not in use.

Chrystal Cove Beach Access

We have a beautiful south-west facing rocky beach at the Millard Learning Centre that is perfect for viewing the Sunset.

Chrystal Cove is also a treasure trove of rocky-shore intertidal invertebrates - we encourage our participants to explore the sea life clinging to the sandstone. Please care for our marine-friends by looking with your eyes only.

The Gardens - [Nuts'a'maat Forage Forest](#) and [Food Forest](#)

We have two sustainable agriculture sites at the Millard Learning Centre the [Nuts'a'maat Forage Forest](#) and the [Food Forest](#). We will explore both throughout the workshop and participants are welcome to visit these two gardens after workshop hours.

Look with your eyes only also applies here too - please do not pick anything from our gardens without a prior go-ahead by your Teacher Pro-D instructors.

Please keep the gardens' entrance gates closed at all times! Galiano's overabundant deer would love to eat all our garden greens, we'd like them to not do so.

The Trails

The Millard Learning Centre has over 5km of trail networks, some of which are along some of the oldest Coastal-Douglas fir forests within the Southern Gulf Islands.

Trails are open to participants during and after workshop hours. To protect trees over 300 years old and other rare critters and plants, please be mindful where you step, pack-in and pack-out your wastes and do not pick any plant materials without your instructor's approval.

The Millard Learning Centre trail network also connects to the greater [Mid-Island Areas Protected Trail Network](#) at the top of the property. We will explore portions of this trail network on Sunday while hiking the Pebble Beach Reserve. If you are interested in hiking within these areas during free time on Saturday (if you are not doing the opt-in kayaking activity) please let us know and we can give you trail maps and other directions.

Onsite First Aid & Emergencies

The kitchen in the classroom building has a standard first aid kit, epi-pen and a list of emergency numbers.

Galiano Island has a doctors' clinic, on-call nurses and ambulance services however it is possible you might need transportation off-island depending on your illness/injury.

Galiano Conservancy staff are trained in first-aid and carry first aid kits during workshop programming. Conservancy staff will go over emergency procedures during a site orientation upon your arrival.

Water Use

Potable water can be accessed through the Classroom's kitchen taps.

Galiano is extremely dry in the summertime, which means we have to be very conscious about our water use. Please make sure your showers are short, that you aren't running the tap when you are cleaning dishes and that taps and valves are closed when you are done using water sources.

Overnight Millard Learning Centre Facility Rental and Use Policy

The Millard Learning Centre facilities (Classroom, Campground and Overnight Parking) may only be rented and used overnight (between 8:30PM and 8:30AM PDT) by pre-paid GCA education participants*. Non-GCA education participants must vacate the Millard Learning Centre property during overnight hours (between 8:30PM and 8:30AM PDT).

Participants must store animal attractants such as food, beverages and other "smelly" toiletries or personal hygiene items (eg. lotions, soaps, toothpaste etc.) within the Classroom overnight.

Participants are responsible for keeping the facility clean and for ensuring all entrances and exits to the Classroom building are not blocked by gear.

**youth and adult participants involved in GCA educational programming including but not limited to: pre-K nature programs, K-12 environmental education field trips, post-secondary field schools and onsite projects and adult and community workshops*

Swimming Policy

Due to insurance reasons, swimming is not permitted during workshop hours. However, participants are welcome to swim at the Millard Learning Centre and on other Conservancy owned lands after workshop hours or during listed free times.

Please note, swimming is at your own risk – we have no lifeguards on duty, the water is very cold and the shore accesses are often rocky and slippery. Use caution if you decide to go for a dip.

Burning Policy

Due to extreme fire risk in August no outdoor open burning is permitted at the Millard Learning Centre. This includes a ban on campfires and other restrictions* posted by the [North Galiano Volunteer Fire Department](#) and the [BC Wildfire Service](#).

**Additional restrictions may be posted on the use of butane/propane/gas-powered or charcoal/briquette barbeques and/or stoves.*

Smoking & Alcohol Policy

Due to extreme fire risk, we ask participants to refrain from smoking while on the Millard Learning Centre property and within the Conservancy's Mid-Island Protected Areas Trail Networks.

We do not have a liquor license, so we cannot serve participants alcohol. However, purchased alcohol is permitted, must be consumed responsibly and only after workshop hours.

Waste Management Policy

Participants are responsible for disposing of garbage, recycling, food, sanitary and other wastes in their appropriate receptacles and locations. Waste receptacle types and their locations will be disclosed to you by a GCA staff member during your site orientation.

All outdoor areas at the Millard Learning Centre and within the Mid-Island Areas Protected Networks are pack-in, pack-out. Please take all your garbage, recycling, food wastes, used toilet paper and pet wastes with you until you get to an appropriate receptacle.

Pet Policy

All pet and service animal owners must notify GCA staff prior to their workshop that they are bringing an animal with them.

As long as other participants and GCA staff are comfortable and the owner is responsible, pets are allowed on the Millard Learning Centre property and within the Mid-Island Areas Protected Networks. Service animals are allowed in these areas at all times. Non-service animals are not allowed inside the Millard Learning Centre Classroom; this includes the kitchen, shared dining & learning space and bathroom.

Certain sensitive outdoor areas may require you to leash your pets or be off limits to non-service pets. These areas will be disclosed to pet owners during your site orientation.

Food

We will be providing the following meals on each day:

Friday, August 14th	Saturday, August 15th	Sunday, August 16th
	BREAKFAST	BREAKFAST
LUNCH	LUNCH	LUNCH
DINNER	DINNER	

Breakfast, lunches and dinners will be vegetarian and continental or self-serve style (eg. cereal, toast & spreads, sandwich-making materials, BBQ items etc.).

For beverages, we will provide tea and coffee for breakfast and water at all times (overnight participants will also have access to these after class hours).

If you would like to bring any additional food/ beverages, please purchase these off-island. You can store perishable items in our kitchen fridge.

Optional Saturday Afternoon Activity

We have left a “free-time” period from 12:30-5:30pm on Saturday (Aug 15th). For this time period you can either choose to explore Galiano Island at your own leisure or sign up for a 3 hour kayak tour with [Gulf Island Kayaking](#) certified guides and marine interpreters at Montague Harbour Marina.

COVID-19 Safety Protocols

The Galiano Conservancy Association is dedicated to keeping Teacher Pro-D Camp participants and the Galiano Community safe and healthy. To reduce the risk of exposing both of these groups to COVID-19, we have put the following COVID-19 safety protocols in place:

Pre-Trip Planning

Before you travel to Galiano Island for the Teacher Pro-D Camp workshop, please ensure to do the following:

- Please stay at home if:
 - You are feeling sick or have felt sick and/or experienced COVID-19 symptoms (fever, cough, difficulty breathing) within 14 days of the workshop
 - Are under quarantine or self-isolation orders within 14 days of the workshop
 - Have reason to believe you have been exposed to COVID-19 within 14 days of the workshop
- Be aware of BC ferries travel restrictions and personal protective equipment requirements by visiting [BC Ferries COVID-19 Website](#)
- Pack a non-medical mask or face covering and be prepared to use it when needed
- Bring additional personal hygiene supplies such as hand sanitizer and soap. *We will have these on hand while we're in the field and within the Learning Centre facilities, but it will help us out if you can bring your own.*
- Bring your own dishware, glassware and cookware, if possible. *Although we have all these supplies at the Learning Centre, we are hoping to reduce the use of communal dishware*
- Reduce the risk of exposing the Galiano community to COVID-19 by filling up your car's gas tank and purchasing additional food, beverages and other supplies you need for your stay **before** you come to Galiano.

COVID-19 Safety Training and Responsibilities

For GCA Staff

All GCA staff involved in the delivery of Teacher Pro-D Camp will be trained in COVID-19 safety measures and procedures, physical distancing, proper hygiene practices, cleaning protocols and monitoring and reporting illness.

GCA Teacher Pro-D Camp instructors are responsible for the following:

- To not come to work if they are feeling ill or if there would be a reason for them to fail the COVID-19 screening test (see section below)
- To maintain a high level of personal hygiene at all times following provincial guidelines
- To follow the health and safety guidelines provided by the GCA and Provincial Health Officer for staff, client and facility health and hygiene procedures

- To instruct participants on health and safety procedures
- To inform a GCA staff manager immediately if, during their shift, they feel ill, self-isolate and remove themselves from the work site when safe to do so
- To monitor participants for signs of illness and, if noticed, isolate them from the rest of the client group
- To record incidences of illness and report these to their GCA staff manager

For GCA Caterers

GCA caterers will be trained in COVID-19 safety measures and procedures, physical distancing, proper hygiene practices, and specialized food service and cleaning protocols listed in the *Food & Water Protocols* and *Cleaning Protocols* below.

GCA Caterers are responsible for the following:

- To operate the Millard Learning Centre Classroom Kitchen according to food safety procedures outlined in the Kitchen's Food Service License to Operate as designated by the Vancouver Island Health Authority
- To not come to work if they are feeling ill or if there would be a reason for them to fail the COVID-19 screening test (see section below)
- To maintain a high level of personal hygiene at all times following provincial guidelines
- To follow the health and safety guidelines provided by the GCA and Provincial Health Officer for staff, client and facility health and hygiene procedure
- To inform a GCA staff manager immediately if, during their shift, they feel ill, self-isolate and remove themselves from the work site when safe to do so

For Participants

Upon their arrival on Friday August 14th, participants will be given a safety orientation for the Millard Learning Centre Classroom and Campground facilities. This safety orientation will include COVID-19 safety measures listed in this document.

Participants are responsible for the following:

- Participants must declare any illness to GCA Teacher Pro-D Instructors
- To follow the COVID-19 health and safety guidelines provided by the Teacher Pro-D Instructors during their COVID-19 safety orientation

COVID-19 Screening

Participants will be subject to COVID-19 screening on Friday, August 14th. For this screening the following questions will be asked:

1. Have you felt sick or experienced a fever, cough and/or difficulty breathing within the past 14 days?

2. Have you been ordered to quarantine or self-isolate by your doctor or by a federal/provincial Health Order regulation within the past 14 days?
3. Do you have reason to believe you have been exposed to COVID-19 within the past 14 days?
4. Do you have a face mask/other non-medical face covering and are you prepared to use it where 2m social distancing cannot be met during Teacher Pro-D Camp?

A failed COVID-19 screening test will correspond to: "Yes" answers for questions 1-3 and/or a "no" answer to question 4.

We reserve the right to refuse educational program delivery and Millard Learning Centre facility (classroom and campground) use if participants fail or refuse to take the COVID-19 screen test.

Social Distancing Protocols

- 2m social distancing will be maintained between participants, GCA staff and GCA caterers in indoor and outdoor spaces that are used during Teacher Pro-D Camp. In areas where 2m social distancing is not possible, non-medical face masks or coverings will be worn by participants, GCA staff and GCA caterers
- We ask that if participants choose to explore Galiano beyond the Millard Learning Centre property, please be respectful of others' space and please abide by COVID-19 protocols posted by Galiano's local businesses and service providers.

Millard Learning Centre Classroom Facility Use Restrictions

Occupancy Limits

- Kitchen: 2 individuals inside the kitchen at a time (type of individuals varies between Open and Closed kitchen period)
- Learning & Dining Space: 15 individuals at one time
- Full Service Bathroom: 3 individuals at one time

Kitchen

- The Classroom kitchen will operate according to the regulations and standards listed within its food service Operating Permit designated by the Vancouver Island Health Authority.
- The Kitchen will be open and closed to participants at certain times of the day. "Closed" and "Open" Kitchen times will be posted visibly. Please see the *Food & Water Protocols* Section below for more details

Learning & Dining Space

- The learning and dining space will be used for serving breakfast, lunch and dinner, eating, learning, limited wifi use and participant item storage only. Sleeping inside the building is not permitted at this time*.
- If indoor dining and learning is required, tables and seating will be placed in a way that maintains 2m social distancing.

** an exception to this rule is taking shelter during severe weather (eg. when wind warnings are in effect)*

Full-Service Bathrooms

- We encourage participants to use the same toilets, sinks and showers throughout their stay and will work with participants to organize this
- If needed, we will help participants organize scheduled shower times

Classroom Entrances & Exits:

- Participants should always be mindful before entering and leaving the Millard Learning Centre Classroom that they are not crossing others' paths through doorways.
- Before entering or exiting spaces, please look through doorway windows (or announce yourself/knock when this is not possible) to ensure no one is on the other side of the door.
- Give those passing through doorways a 2m berth on each side of the doorway.
- Participants must not loiter on front or back decks beyond Classroom doorways

Millard Learning Centre Campground Use Restrictions

Outdoor Communal Spaces

- Participants must maintain 2m distancing while dining on outdoor picnic tables, while sheltering underneath the shade tent or while seated around the community fire pit area

Food & Water Protocols

For Participants

- **Kitchen Use for Personal Food Preparation and Storage - "Open" Kitchen Times**
 - Participants are allowed to store perishable food items within the kitchen fridge and freezer

- Participants are allowed to enter and use the kitchen two individuals at a time during "Open" kitchen times to access the food/beverages they have brought and prepare their own food/beverages that are not provided by GCA catering
 - "Open" Kitchen times are first-come-first serve basis and will be restricted to 30 minutes. If the first-come-first serve method is not working, we will provide a kitchen use sign-up time sheet to facilitate kitchen use by participants.
 - Participants may not access the kitchen during "Closed" time periods
 - Participants must always wear a non-medical mask or face covering while inside the kitchen
- **Catered Meal Service - "Closed" Kitchen Times**
 - The GCA caterer will serve breakfast, lunch and dinner meals inside the classroom's shared dining area to individuals one at a time on a first-come-first serve basis
 - Participants must wear non-medical masks/face coverings when receiving food
- **Dishes** Participants are responsible for cleaning the following items:
 - Kitchen Surfaces: participants are responsible for cleaning kitchen surfaces immediately after they have used them during "open" kitchen periods. Only approved cleaning products and methods (listed under the *Cleaning Protocols* section below) must be used to clean kitchen surfaces.
 - Dishware: participants are responsible for cleaning their own dishes/glassware and any cookware they have used during non-catered/ personal food preparation. This includes dishware they have brought from home or dishware borrowed from the Classroom. Dishware clean up must occur immediately after served meals. Only approved cleaning products and methods (listed under the *Cleaning Protocols* section below) must be used to clean dishware. Only one person at a time will be allowed to clean personal dishware in the kitchen sinks.
 - Food Wastes: participants are responsible for disposing any food wastes they have handled or consumed appropriately. Only one person at a time will be allowed to scrape food wastes into appropriate compost bins.

For GCA Catering Staff

To be permitted to enter and operate within the Millard Learning Centre Classroom building for the purposes of Teacher Pro-D Camp meal catering, GCA catering staff must comply with the following rules listed below:

- **Protective Equipment Use:** Non-medical face coverings and food safe gloves (non-powdered latex or nitrile gloves - dependant on participant/caterer allergies) must be worn during all food and dishware handling (ie. storage, preparation and meal service delivery and clean up)

- **Kitchen Closure and Food Preparation:** Caterers will have exclusive access to the classroom kitchen during breakfast, lunch and dinner preparation (ie. "Closed" Kitchen times). Caterers are responsible for posting visible "Kitchen Closed" signs and listing closure times on kitchen doors during food preparation times.
- **Meal Service Delivery:** To minimize touching of shared mealware, meals will be served to participants individually within the indoor dining area. The caterer will ask which items and how much of each item each participant wants and serve it to them in the classroom's shared learning & dining space.
- **Clean Up:** The Caterer is responsible for the following clean up responsibilities after served breakfast, lunch and dinner meals:
 - Kitchen surfaces: Caterers are responsible for cleaning kitchen surfaces before and after breakfast, lunch and dinner preparation (ie. "Closed" kitchen times). They are not responsible for cleaning the kitchen while it is open to participant use. Surface clean up must occur immediately after served meals. Only approved cleaning products and methods (listed under the sanitation section below) must be used to clean kitchen surfaces.
 - Dishware: Caterers are responsible for cleaning dishware used in breakfast/lunch/dinner food storage, preparation and meal serving. They are not responsible for cleaning after-meal dishware handled by participants. Dishware clean up must occur immediately after served meals. Only approved cleaning products and methods (listed under the sanitation section below) must be used to clean dishware.
 - Food Wastes: The caterer is responsible for disposing of food wastes that are not handled by any participants. The caterer is not responsible for disposing of food wastes that have been handled by participants.

Food, Beverage & Utensil Sharing

Food, beverage and utensils that have been handled by participants may not be shared with others.

Potable Water

Potable water taps are located in the kitchen and may be used by participants during "open" kitchen times or by request to the GCA caterer during "closed" kitchen times. Additional potable water sources (water jugs) will also be available outside.

Please ensure that drinking glassware does not touch the tap or mouth of the water source and to wash your hands thoroughly before and after using water sources.

Personal Hygiene

Participants, GCA staff and GCA caterers should wash their hands frequently, especially:

- Before and after consuming food or water
- Before and after touching shared indoor surfaces
- Before and after touching shared GCA educational materials
- Before and after using the washroom
- After sneezing, coughing, touching their face or applying sunscreen/bugspray.

Hand sanitizer and soap will be available for use inside campsite outhouses and the classroom building. We will have extra hand sanitizer available while we are out in the field and would appreciate it if you can bring your own along with you so we don't deplete our stocks as quickly.

Cleaning Protocols

Disinfectant Supplies

Disinfectants will be available for participants, GCA staff and caterer use 24/7 and posted in various locations around the Classroom building and Campsite outhouses. GCA staff will orient caterers and Teacher Pro-D Camp participants to the locations of disinfectants and how to correctly use each type of disinfectant available.

All disinfectants available belong to Health Canada's list of [Hard-surface disinfectants and hand sanitizers \(COVID-19\): List of disinfectants with evidence for use against COVID-19](#)

Cleaning Schedule

The following will be cleaned daily by GCA staff after workshop hours

- Bathrooms - toilets, sinks, showers and other shared surfaces (eg. light switches, door handles etc.)
- Outhouses - toilets, toilet-paper buckets, handles
- Dining & Learning space - shared surfaces (light switches, door handles, tables & chairs)

The following will be cleaned between before and after breakfast, lunch and dinner meals by the GCA caterer:

- Kitchen - shared surfaces, food preparation equipment, food serving equipment

The Classroom's Daily Cleaning Schedule will be posted in the Dining & Learning space.

Participants are responsible for cleaning

Personal Protective Equipment

Non-Medical Face Masks/Face Coverings

Participants, GCA staff and GCA caterers must wear non-medical masks or face coverings when 2m social distancing cannot be maintained, when handling food and within the classroom kitchen.

Gloves

Nitrile or latex gloves will be used by the GCA caterer during all food handling.

Illness Exposure Control Plan and Mitigation Strategies

Step 1 - Symptom Identification, Assessment and Recording

- GCA Caterers/ Participants are responsible for disclosing if they are feeling unwell to a Teacher Pro-D Camp Instructor
- To Identify, Assess and Record GCA caterers/participants symptoms Teacher Pro-D Camp Instructors will:
 - Work with individuals that are feeling unwell to identify symptoms suspect of COVID-19 by observing and conversing with the participant
 - Review COVID-19 symptom chart (mild-severe) and prepare patient intake notes and an individual health report which can be referred to when speaking with Health Authorities and will be filed as an incident report post-workshop

Step 2 - Participant Isolation

Teacher Pro-D Camp Instructors will:

- Initiate immediate patient physical distancing measures from group (minimum 4.5-6m)
- Isolate patient from the rest of the group, this may require setting up a tent or other area in which the unwell patient will rest away from others in the group
- Consider additional disinfecting and washing group equipment as precaution

Step 3 - Group and Health Authority Communications

Once the ill patient has been cared for and properly isolated, Teacher Pro-D Camp Instructors will:

- Inform the remainder of the participant group, GCA caterer and the GCA's executive director of the incidence of illness
- Contact, inform and consult with the GCA's executive director to inform that local health authorities are being contacted

- Contact the Galiano Healthcare Society (local medical authority) for potential COVID-19 guidance

Step 4 - Continued Mitigation, Isolation and Monitoring

Teacher Pro-D Camp Instructors will:

- Follow directives from the Galiano Healthcare Society (or other local medical authority engaged by the Galiano Healthcare Society)
- Continue ill patient isolation from the rest of the group
- Monitor ill patient and, GCA caterer and group symptoms
- If the ill patient's symptoms are worsening, call GCA executive director and the Galiano Healthcare Society (or other local medical authority engaged by the Galiano Healthcare Society)
- If other group members or the GCA caterer displays similar symptoms, call GCA executive director and the Galiano Healthcare Society (or other local medical authority engaged by the Galiano Healthcare Society)
- Enact group containment strategic plan for duration of the Camp

Step 5 - Continue or Exit

- Seek guidance from the Galiano Healthcare Society (or other local medical authority engaged by the Galiano Healthcare Society) to continue Camp or exit ill patient and/or group
- Absolutely no contact with anyone outside your group
- PPE mandatory when exiting for group members
- Seek permission for immediate testing of participants and instructors
- Mandatory 14-day participant quarantine post-expedition if any participants/instructors/caterers has confirmed infection

Step 6 - Final Reporting

GCA Teacher Pro-D Instructors will:

- Submit incident report to GCA executive director and file appropriately
- Follow up with GCA caterer/ Teacher Pro D participant(s) to ensure quarantining is taking place
- Follow up with health authority and await direction

Cancellation Policy

We understand that the on-going COVID-19 pandemic has impacted our participants in many different ways and that trip plans can change rapidly. Please contact us if you have any questions or concerns

If YOU need to cancel

All Teacher Pro-D Camp tickets and GCA camping gear rentals are fully refundable up to two weeks before Friday, August 14th 2020.

Ticket proceeds will be forfeited for cancellations within the two week period, to the exception of cancellations related to the following:

1. You have fallen ill or are experiencing COVID-19 symptoms (fever, dry cough, difficulty breathing)
2. You are under quarantine or self-isolation orders or
3. You believe you have been exposed to COVID-19

Please let us know as soon as possible if you need to cancel due to the 3 reasons listed above.

If WE need to cancel

We reserve the right to cancel the Teacher Pro-D Camp workshop at any time. We reserve the right to refuse delivery of the Teacher Pro D Camp workshop, Millard Learning Centre Access and GCA camping rentals to participants who refuse to partake in the COVID-19 screening test or who fail the COVID-19 screening test.

If we need to cancel the Camp, we will:

1. Notify you as soon as possible via the contact information you have provided us with and
2. Give you the option to either:
 - a. Defer all ticket and/or rental payments for a later booking or
 - b. Refund all ticket and/or rental payments fully

Questions? Concerns?

If you have any questions or concerns prior to your arrival, please do not hesitate to contact our Acting Education Coordinator Emily at bookings@galianoconservancy.ca, by calling our office at 250-539-2424 or call/text Emily's personal cell phone at 778-679-1892.

Ps. Have any friends that might be interested in joining? We still have a few spots open for this awesome August adventure!



Day 1: Friday Aug 14th

10:50 AM	Ferry arrives from Tsawwassen, Vancouver
11:45 AM	Ferry arrives from Swartz Bay, Victoria
~12:15 PM	All participants arrive at the Millard Learning Centre (MLC)
12:15-1:30 PM	Introduction to the Conservancy and Teacher Pro-D instructors over lunch
1:30-2:30 PM	Tent set up and free time
2:30-6:00 PM	Forest Garden Galore! Pollinator Power, Worm Warriors and Lasagna Beds!
6:00 -6:30	MLC free time before dinner
6:30-7:30 PM	Dinner & Clean Up
7:30 PM --	Free time

Day 2: Saturday, August 15th

Saturday Aug 15

7:30AM	Rise and Shine
8:00 - 9:00AM	Breakfast and clean up
9:00 – 11:30	People & Plants, Sit Spot Nature Meditations (Bogs & Frogs – if time!)
11:30 – 12:00	Lunch
12:00 – 12:30	Prep for Opt-in Kayak Tour
1:00 – 4:00 PM	Optional/Opt In – 3h Kayak Tour of Montague Marine Provincial Park or Free-Explore Galiano!
5:30PM	Dinner

7:00PM Guest Speaker (TBD)

8:00PM -- Free Time

Day 3: Sunday, August 16th

7:30AM Rise and Shine

8:00-9:00AM Breakfast & Clean Up

9:00-10:00 AM Grab to-go Lunch, Gear Pack up and free time

10:00-10:15 AM Drive to Pebble Beach Nature Reserve

10:15– 10:45AM Brief Canadian Forestry History and Walk to trail head

10:45AM – 12:15PM Teaching Train and Forest Games

12:15 -12:45 PM Packed lunch and free time on the beach

12:45-1:00 PM Moving Nature Meditations – Silent Walks & Mobile Observation

1:00-1:30 PM Measuring the Forest & Practicing Field Science – FUSSS

1:30 – 2:45 PM Forest Restoration & Climate Change

2:45-3:30 PM Wrap up feedback and goodbyes

3:30 PM Drive back to ferry terminal

4:20PM Ferry departs for Swartz Bay, Victoria

7:45PM Ferry Departs for Tsawwassen, Vancouver